

CRACOW UNIVERSITY OF ECONOMICS



University Information	
University	Cracow University of Economics
Erasmus Code (if applicable)	PL KRAKOW 04
Country	POLAND
University Website	www.uek.krakow.pl
International Programmes Office	
Address	International Programmes Office Cracow University of Economics ul. Rakowicka 27, Strozowka Bld., Krakow 31-510, Poland tel.: +48 12 293 5286
Head of the International Programmes Office	Agnieszka Nowak agnieszka.nowak@uek.krakow.pl
Incoming Students Coordinators	Magdalena Krasowska: Austria, Belgium, France, Germany, Italy, Ireland, Sweden, Norway, Finland, Denmark, UK, the Netherlands, Switzerland, USA, Russia, Ukraine, Lithuania, Mexico, Peru, Georgia, Canada, Kazakhstan, Uzbekistan, China, Taiwan, South Korea, Vietnam magdalena.krasowska@uek.krakow.pl Joanna Jackowska (part-time): Spain, Portugal, Slovenia, Bulgaria, Turkey, Hungary, Romania, Greece, Croatia, Slovakia, Czech Republic, Moldova, Lithuania, Latvia, Estonia joanna.jackowska@uek.krakow.pl Sylwia Rutkowska: Double Degree Programme sylwia.rutkowska@uek.krakow.pl
International Programmes Office website	https://www.facebook.com/bpzuek http://www.bpz.uek.krakow.pl/english-track.html
Academic Information	
Course Offer for Exchange Students	- incoming Students can attend courses within the English Track Programme - courses from the following area: International Business, Corporate Finance and Accounting, and Applied Informatics - full study load in English offered per semester Course choice: http://bpz.uek.krakow.pl/english-track.html
Credit System	ECTS
Grading System	- parallel grading system: Polish grades and ECTS grades - passing grade "E" (3.0) in the Polish system required to receive ECTS credits Polish Grade versus ECTS Grade 5.5 excellent A (for outstanding knowledge beyond requirements) 5.0 very good A 4.5 good plus B 4.0 good C 3.5 satisfactory plus D 3.0 satisfactory E 2.0 Fail F
Full study load for local students/ Erasmus+	30 ECTS
Minimum required for Incoming Students	none
Maximum for Incoming Students	35 ECTS
Polish Language Courses	- free of charge for Incoming Students - different levels (4ECTS)

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Academic Calendar and Application Procedure		
<u>Academic Year</u> • Orientation Week • Start of courses • Examination period • Retake examination period	<u>Winter semester</u> last week of Sept. beginning of Oct. last week of Jan. mid Feb.	<u>Summer semester</u> mid Feb. last week of Feb. mid June (2weeks) mid Sept.
Application Procedure	Nomination from home institution required (min.: full name, email address, date of birth). Students receive an application package by email which must be submitted by the application deadline below.	
Deadline Application Form & Documents	<u>Winter semester</u> : May 30 <u>Summer semester</u> : November 30	
Language Requirements	Min. required level: B2 (Common European Framework) – a list of acknowledged certificates in a separate document or an official confirmation of language proficiency from the Partner Institution	
Orientation Week	<u>Winter semester</u> last week of September	<u>Summer semester</u> mid February
Course Registration	Pre course selection made in advance. Online registration within 2 first weeks of a new semester.	
General Information		
Arrival information	Balice Airport: 18 mins by train to the main train station http://www.krakowairport.pl/en/ Katowice/Pyrzowice: 2hrs by bus to the main bus stadion in Krakow https://www.katowice-airport.com/en/passenger/access	
Housing	CUE does not offer student accommodation in a student dormitory (if not stated in a bilateral agreement). Exchange students should look for accommodation on their own. We recommend to contact following real estate agencies – send your accommodation form directly to them: http://www.nieruchomosci-zawadzki.pl/ http://www.rentsellergroup.com/ http://k2estate.pl/ and check here: https://www.gumtree.pl/ https://www.olx.pl/	
Approximate costs per month in Polish Zloty (zł)	Rent&bills (single room in a shared apt. close to CUE): 1000 – 1200 Food: 750 City transportation: 50 Sport: 100 Social live/events: unlimited ☺	
Student support (other than IPO)	Mentor programme: a home student of CUE is assigned to an exchange student to help to settle in the city (picking up from the airport, accommodation seeking assistance, etc.) Erasmus Student Network (ESN): http://uek.esn.pl/ Student Career Centre (ACK): https://www.kariery.uek.krakow.pl/ Support For Students With Disabilities (BON):	

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	http://bon.uek.krakow.pl/ Language Centre (SJO): http://www.sjo.uek.krakow.pl/site
Sport	The CUE owns modern sports facilities, comprising a large indoor hall, fitness rooms, a gym, outdoor tennis courts, a swimming pool and a sauna.
Library	Publications in Polish and English from the following fields: economy, business, finance, management, law, social and political science and commodity science. http://kangur.uek.krakow.pl/
Visa and Residence Permit	Students from the EU, the EFTA and Swiss Confederation need only a valid travel document to enter the territory of Poland, while most non-EU students need a visa. Polish embassies and consulates abroad provide detailed information on the rules of entering the territory of Poland.
Health Care	European Health Insurance Card (EHIC) entitles EU citizens to healthcare in Poland on the basis of EU regulations on coordination of social security systems. Students from non-EU countries without the EHIC or any other health insurance may apply for a voluntary insurance from the Polish National Health Fund [NFZ].